



**ANNUAL REPORT
ON
CSR ACTIVITIES**

ANNUAL REPORT ON CSR ACTIVITIES

1. Brief outline on CSR Policy of the Company.

Oil India Limited has been fulfilling its duty as a Responsible Corporate Citizen with full commitment to the principles of Corporate Social Responsibility (CSR) and Sustainable Development (SD), towards achieving the inclusive and holistic development of its areas of operation and the society as a whole.

CSR at OIL is guided by the following **VISION**:

“OIL is a Responsible Corporate Citizen deeply committed to socio-economic development in its areas of operation”

Further, the **MISSION** is

To continually enhance the triple bottom line benchmarks of economic, environment and social performance through responsible business practices and contribution of corporate resources, providing value to stakeholders.

Broad objectives of OIL's CSR & SUSTAINABILITY POLICY

- To provide a basis for decision making and actionable plan of CSR & Sustainability activities, for sustainable development and inclusive growth, as per the provisions of Companies Act, 2013 and DPE Guidelines 2014, as applicable from time to time
- To engage with local communities to constantly work towards tangible and sustainable social, economic and environmental development in operational areas of the Company in preference over other areas.
- To preserve biodiversity, especially in its areas of operation
- To continuously strive for reduction of its carbon and water footprints so as to combat the challenges of climate change
- To explore avenues of alternate energy sources and cleaner technologies
- To generate goodwill in the society which help in reinforcing its image as a “Responsible Corporate Citizen”

The CSR & Sustainability Policy of the company is available on the Company's website www.oil-india.com

The Company undertakes its CSR & Sustainability initiatives under various key thrust areas specified in Schedule VII of the Companies Act, 2013, guidelines issued by the Department of Public Enterprises (DPE) amended from time to time. The company has embarked upon various CSR projects/initiatives in key following thrust areas:

- Healthcare
- Clean Drinking Water & Sanitation (Swachh Bharat Abhiyan)
- Promotion of Education
- Sustainable Livelihood Generation

- Capacity building & Empowerment of Women
- Skill Development
- Promotion of Sports
- Conservation & Preservation of Environment
- Augmentation of Rural Infrastructure
- Relief & Rehabilitation

The year 2020-21 was marred by deadly COVID 19 pandemic which threatened both life and livelihood of people across the globe. The Company being a responsible corporate citizen, made efforts at various levels to minimise the disruptions caused by the COVID to our stakeholders especially the communities whom we work with. As a result, various initiatives were undertaken by the company to sensitise and aware masses on the novel Coronavirus and contain its spread. The Company's CSR projects were leveraged for the same be it conducting health check-up camps under Project 'Sparsha' and Project Aarogya, sewing & distribution of masks made of Eri fibre, distribution of essential medical kits to hospitals, Government Authorities and communities, support to incubation centre to develop PPE sanitization machine etc. The Company also contributed Rs. 25.00 Crore towards the Prime Minister's Citizen Assistance and Relief in Emergency Situation (PMCARES) Fund to strengthen India's fight against COVID 19 in FY 2020-21 in addition to the contribution of Rs. 13.00 crore in the last financial year.

A brief overview of the major CSR projects in different thrust areas is given below. All the projects are covered under the activities listed under the Schedule VII of the Companies Act, 2013.

A) HEALTHCARE

- Project Sparsha:** Started in 2012, Project Sparsha is one of the most significant and foremost community development project that caters to the primary healthcare



Mobile Dispensary providing free primary healthcare services to people in remote areas under CSR project 'Sparsha'

needs of the people in operational areas of the company in Dibrugarh, Tinsukia and Charaideo in Assam and Changlang in Arunachal Pradesh through mobile healthcare services. Healthcare camps are organised under the project for diagnosis & treatment of non-communicable, chronic and common diseases / ailments, lab tests/lipid profiling, medicines are provided free of cost to the beneficiaries as deemed necessary via valid prescriptions by Competent Medical Professionals (Doctors) supported by Nurses & Paramedics. During the COVID pandemic, continued healthcare services were provided and awareness programmes on the pandemic were conducted. Special home visit drives for senior citizens, pregnant ladies and chronically ill patients were also organised. In FY 2020-21, 1,813 nos. of camps were organised to provide primary healthcare services to 84,272 patients.

b) Project Aarogya: Started in 2012, implemented in 20 villages of Tinsukia & Dibrugarh districts in Assam, the project aims at reduction of Infant and Maternal Mortality Rates (IMR/MMR) in the region. The Project specifically conducts pre & post-natal health check-ups, clinical tests, sensitizes women on maternal health, child care & benefits of institutional delivery, conducts tracking & counselling of pregnant women, babies and lactating mothers, training and awareness on community health for better hygiene with focus on menstrual health management, immunization, nutrition, sanitation, family planning, etc. Hands-on training to equip village women with required knowledge & skills on balanced dietary requirements at different periods of life according to age & gender, and community awareness programs on various diseases including COVID-19. In FY 2020-21, 565 pregnant women were tracked, 1,875 children immunised, as a result of the intervention under the project more than 92% institutional deliveries were reported in the region.

c) Other Health Initiatives: Various initiatives aimed at combating deadly COVID-19 pandemic were undertaken. Some of the major initiatives were:

- i) 35 Ice Lined refrigerators and 2 deep freezer were provided to Government of Assam to assist COVID19 vaccination programme in the state.
- ii) Essential kits for fighting COVID like facemask, sanitiser, PPE kits, gloves etc. were provided to Guwahati Medical College and Hospital in Assam.
- iii) Support towards conduct of study on sero-prevalence of COVID19 infections in Dibrugarh, Assam
- iv) Support towards development of UV sanitiser for sanitization of PPE Kits.
- v) Distribution of essential supplies and COVID care kits to people in operational areas in Assam



Group photograph of OIL Super 30 students at the Guwahati centre

vi) An ambulance vehicle for hospital in Tinsukia, Assam was provided to respond to medical emergencies in the region.

B) EDUCATION

a) OIL Dikhya: Started in 2012, the project is one among the Company's flagship projects, promotes SMART education among students of rural schools in Dibrugarh, Tinsukia and Charaideo in Assam. The project has matured into a holistic education programme with multi-pronged interventions based on innovative concepts of learning. Various components under the programme are:

i) Computer and value-added education through a special fabricated mobile computer lab & library buses. In FY 2020-21, the project was implemented in 30 schools catering to students of class VI, VII, VIII, with annual outreach of 6,689 students.

ii) ReadToMe™ and Adding Dimension: ReadToMe brings technology into the classroom with tenets of minimal change and sustainability to impact language fluency, vocabulary & comprehension. Adding Dimension uses Building As Learning Aid (BALA), for illustration of concepts from the curriculum in Maths, Science and English to make subject learning real, interactive and fun, improving creative thinking skills and sensitization in life skills. In FY 2020-21, the project benefited 6,895 students of 30 rural government schools.

iii) Life Skills Education: Implemented in 75 government run schools in rural areas of Dibrugarh and Tinsukia in Assam, the project reached 4,009 students in FY 2020-21.

iv) Adult & Financial Literacy: Nearly 2,400 illiterate and semi-literate adults were given literacy classes based on the course module of the approved textbook of Sarva Shiksha Abhiyan. Beside regular courses, awareness and sensitization classes on various socio-economic issues are also conducted.

COVID 19 pandemic necessitated a new approach for course delivery to students and adults as contact classes/physical classes couldn't be conducted, as a result a new Home Based Digital Learning Model was introduced to address gaps in learning. The model is driven by a blended approach for delivering customized content through a three-tier

methodology of: (a) Digital (b) Telephonic & (c) Community Mentor Support. The digital & telephonic lessons are driven by two approaches: (i) IVR (Interactive Voice Response) based Community Media Platform through non-data mobile penetration and(ii) Internet-based video classes.



Launch of Project OIL 'Shakti' under Project 'Aarogya' in Dibrugarh

b) OIL Super 30: Under the project free residential coaching is provided to students from economically disadvantaged sections, aspiring to clear engineering (JEE) and medical (NEET) entrance examinations to secure admissions into the prestigious engineering and medical institutes across the country. OIL Super 30 centres are run at 6 locations namely Guwahati, Jorhat, Dibrugarh, Nagaon in Assam, Itanagar in Arunachal Pradesh and Jodhpur in Rajasthan. In FY 2020-21, 169 students were coached in these centres. Since inception of the project in 2010, more than 300 students coached have made it to the prestigious IITs while others have made it to the reputed engineering and medical colleges in the country. The project has more than 95% success rate. Due to COVID 19, results for the academic session 2020-21 are delayed.

c) OIL Award and Merit Scholarship: The OIL Merit Scholarship and OIL Awards, instituted in 1997 and 2006

respectively to encourage meritorious students especially from rural parts of OIL operational areas passing X and XII exams under CBSE, ICSE, Assam and other state boards. The scholarships and awards go a long way in valuing education and its benefits. It motivates and encourages students to move ahead in life, achieve their goals, and do well in their academics, for a bright career in future. 2,553 students received scholarships in FY 2020-21.

C) SWACHH BHARAT ABHIYAN

Adhering to its commitment of Swachh Bharat as envisioned by Hon'ble Prime Minister, the Company undertook various projects in following areas:

- i) Construction and maintenance of School Toilets, construction of community toilets and Individual Household Latrines (IHHL) across its operational areas,
- ii) Provision of clean drinking water & piped water supply and water bodies management in operational areas,

- iii) Support to District Authorities in Solid Waste Management
- iv) Development of Kamakhya Temple complex, Guwahati as Swachh Iconic Place (SIP)
- v) Swachata awareness through Information, Education and Communication (IEC) activities across spheres.

In FY 2020-21, the company had supported construction of nearly 70 toilets and 2 toilet blocks for Girls in various

schools, 3 community toilet block, and 27 units of Individual Household Latrines (IHHL), Garbage truck and waste bins were provided at various places, provision of drinking water supply being done through installation of hand pumps in Hospital and Government Schools in Goalpara Aspirational District, construction & augmentation of piped water supply in 8 locations in Dhubri Aspirational Districts beside various other projects.



Various activities for mass awareness on hygiene practices to fight COVID19 are organised across OIL offices under Swachata Pakhwada

D) SUSTAINABLE LIVELIHOOD

a) Project Rupantar: The project started in 2003, encourages formation of Self-Help Groups (SHGs)/Joint Liability groups (JLGs) among communities in Tinsukia and Dibrugarh in Assam to pursue agro-based industries, animal husbandry, fishery, organic farming and diversification of handloom products. The groups are provided with skill development training based on economic activity, management development training along with financial & material assistance for starting their initial economic activities. *Aastha*, a marketing outlet in Duliajan adds value to the project by providing support to the marketing needs of the SHGs/JLGs. In FY 2020-21, the project had supported a total of 410 Joint Liability Groups for development of agriculture & allied activities like mechanized cultivation and diversification of handloom (Eri, Muga & Mulberry silk) comprising 250 JLG with 5 members each in Handloom, 150

in Farm mechanization and 30 in Agro Product Carries. The activity followed under the project are; a) Community mobilisation, b) Interaction with community for selection of income generating activity, c) Selection of activity, d) JLG formation & development, e) Training on management development, f) Credit Linkages, g) Availing subsidy by leveraging Government schemes, h) Other material & financial assistance.

As an emergency response towards fighting COVID19, more than 6,000 Eri fabric non-surgical masks were made by the JLGs.

A computer centre providing professional short-term courses like Basic, DTP, Web Page Designing, Tally, C Language, C++, Java, Linux, Visual Basic and Visual Basic Script is also being run under the project in Duliajan, Assam. In FY 2020-21, 429 students have benefitted from the Centre.



Beneficiary farmers of OIRDS- Agriculture project with OIRDS functionaries at 'Meet the Farmers' event in Tengakhat, Dibrugarh

b) OIRDS-Agriculture Project: Oil India Rural Development Society (OIRDS) supports rural communities in the company's operational areas by providing sustainable livelihood opportunities through value addition and integration of technological advancements while nurturing the existing skills of beneficiaries in the field of agriculture, handicraft and handloom. OIRDS-Agriculture project initiated in the year 1991, entails introduction of modern methods of cultivation for maximizing farm yield by extending in-field training by experts from Assam Agriculture Department and Assam Agriculture University (AAU) providing high yield variety seeds, organic manure, farming tools and implements. The society organise 'Meet the Farmers' every year with the objective of conducting community-based and in-field interactive session of farmers with OIRDS & agricultural experts on range of issues related to agriculture, current practices on commercialization, advanced technologies, government schemes on agriculture, financial literacy, ongoing project activities and expected outcomes. In FY 2020-21, 14 new villages in Dibrugarh & Tinsukia district were adopted under Sali cultivation (2,800 bighas benefitting 2,080 farm families) & Rabi cultivation (1,240 bighas benefitting 1,640 farm families). Also, 'Meet the farmers' was organised in Pandhowa Gaon, Tengakhat in Dibrugarh, Assam.

c) OIL Jeevika: Started in 2016 in the company's operational areas in Changlang, Arunachal Pradesh, the project is North-East India's 1st induced community cluster-based sustainable livelihood intervention. The project has benefited more than 400 households. Skill & capacity building training in the areas of beekeeping & honey processing, mustard, buckwheat & local pulse processing is provided to the beneficiaries along with backward and forward linkages to make the cluster self-sustainable. Similar initiatives are also being undertaken in Tinsukia, Assam. In FY 2020-21, emphasis was given on soft as well as

hard interventions in following areas: a) Expansion of Product baskets, b) Construction of Common facilities and Business Information Centre (CFBIC), c) Machineries and equipments for CFBIC, d) Procurement of pickup vans, e) Branding and packaging, f) Testing of products, g) Formation of Cooperative Society, h) Marketing & Communication.

E) SKILL DEVELOPMENT

a) OIL Swabalamban: Started in 2013, the project's thrust is on placement linked skill & capacity building of youth in various trades to enable them to find gainful employment. Number of short-term courses/trades is offered to the unemployed youth certified by NCDC, Govt. of India along with special emphasis on preparing them for employment in various sectors by providing them training on soft skills, personality development, industry safety training, computer skills, etc. to ensure overall employability of the beneficiaries. The training is provided in eight different trades like Electrician, Food & Beverage Steward, General Duty Assistant, Sewing Machine Operator, Front Office Executive, Hospitality Management, Fitter and Customer Care Executive. In FY 2020-21, 662 students were trained of which 610 were placed in various organisations across the country.

b) Skill Development Institute (SDI): The Company, along with other major oil PSUs, had set up SDI at Guwahati to cater the skilling needs of youth of the North-East region to enhance their employability in hydrocarbons as well as other sectors. The institute started in 2017 with just two courses, trained more than 1,000 students in 2020-21 in 16 different skill training courses in industrial & hospitality sector including Indo-Japan Technical Intern Training Program (TITP). Majority of the students who have completed their training are placed in various sectors within and outside India.



Students of General Duty Assistant course under OIL 'Swabalamban' during a practical class

F) WOMEN EMPOWERMENT

a) OIL Nursing School: The school established in 1991 in Duliajan, Assam, conducts a three years Diploma in General Nursing & Midwifery (GNM). The school admits 30 female students to train them as GNM, the students are provided hostel accommodation, medical benefits, uniform, books etc. for the entire duration of the course, free of cost. The students are also paid a consolidated stipend. On completion of three year training in GNM, the Students undergo One-year stipendiary Post Qualification Certificate Training (PQCT) in OIL Hospital. The course is recognised by the Assam Nurses' Midwives' and Health Visitors Council, Guwahati and Indian Nursing Council, New Delhi. Apart from the clinical experience in 190 bedded secondary care OIL Hospital, students are also required to attend Assam Medical College Hospital- Dibrugarh for super-specialty clinical experience of students.

b) Handicraft Training & Production Centre (HTPC): Started in 1984, as a project on women empowerment, the Centre provides eleven month stipendiary training to nearly 40 rural under-privileged women in the trades of weaving, cutting, tailoring & embroidery every year. Post training assistance in the form of looms, sewing machines, yarn, etc. are provided to the beneficiaries for starting their initial entrepreneurial ventures. The programme is run through Oil India Rural Development Society (OIRDS).

G) PROMOTION OF RURAL SPORTS

In its endeavour to promote rural sports the Company provides a platform and encourages the budding talents to participate at various levels to represent their village, district, state and eventually the country. Financial assistance was also extended towards coaching and many district, state & national level sports associations/events. Apart from rural sports, in FY 2020-21, the company had supported development of 11 nos. of playgrounds in & around OIL's operational areas of Upper Assam benefitting a large number of youth.

H) SUSTAINABLE ENVIRONMENT

Research project for White Winged Duck (State bird of Assam) Conservation, cleaning of Maguri Motapung Beel and Sasoni Meerbeel festival to boost eco-tourism in the region, planting of saplings in and around operational areas are among some of the projects undertaken for well-being of environment in our operational areas.

I) INFRASTRUCTURE DEVELOPMENT

The Company in its commitment towards welfare of the communities in & around its area of operation, has been undertaking various infrastructure projects, be it educational infrastructure, roads & bridges, community infrastructure etc. In FY 2020-21, 11 nos. classrooms, 4 nos. school playground and boundary wall in 20 schools were

constructed. 221.75KM of rural roads and 95 nos. of culverts were sanctioned, community infrastructure like 21 nos. of waiting sheds, 1 auditorium with stage, 20 community centre/cultural halls and bicycle stand was also sanctioned for construction. **b) OIL Super 30:** Under the project free residential coaching is provided to students from economically disadvantaged sections, aspiring to clear engineering (JEE) and medical (NEET) entrance examinations to secure admissions into the prestigious engineering and medical institutes across the country. OIL Super 30 centres are run at 6 locations namely Guwahati, Jorhat, Dibrugarh, Nagaon in Assam, Itanagar in Arunachal Pradesh and Jodhpur in Rajasthan. In FY 2020-21, 169 students were coached in these centres. Since inception of the project in 2010, more than 300 students coached have made it to the prestigious IITs while others have made it to the reputed engineering and medical colleges in the country. The project has more than 95% success rate. Due to COVID 19, results for the academic session 2020-21 are delayed.

c) OIL Award and Merit Scholarship: The OIL Merit Scholarship and OIL Awards, instituted in 1997 and 2006 respectively to encourage meritorious students especially from rural parts of OIL operational areas passing X and XII exams under CBSE, ICSE, Assam and other state boards. The scholarships and awards go a long way in valuing education and its benefits. It motivates and encourages students to move ahead in life, achieve their goals, and do well in their academics, for a bright career in future. 2,553 students received scholarships in FY 2020-21.

C) SWACHH BHARAT ABHIYAN

Adhering to its commitment of Swachh Bharat as envisioned by Hon'ble Prime Minister, the Company undertook various projects in following areas:

- Construction and maintenance of School Toilets, construction of community toilets and Individual Household Latrines (IHHL) across its operational areas,
- Provision of clean drinking water & piped water supply and water bodies management in operational areas,
- Support to District Authorities in Solid Waste Management
- Development of Kamakhya Temple complex, Guwahati as Swachh Iconic Place (SIP)
- Swachata awareness through Information, Education and Communication (IEC) activities across spheres.

In FY 2020-21, the company had supported construction of nearly 70 toilets and 2 toilet blocks for Girls in various schools, 3 community toilet block, and 27 units of Individual Household Latrines (IHHL), Garbage truck and waste bins were provided at various places, provision of drinking water supply being done through installation of hand pumps in Hospital and Government Schools in Goalpara Aspirational District, construction & augmentation of piped water supply in 8 locations in Dhubri Aspirational Districts beside various other projects.

2. Composition of CSR Committee

| S. No. | Name of the Director | Designation/Nature of Directorship | Number of meetings of CSR Committee held during the year | Number of meetings of CSR Committee attended during the year |
|--------|----------------------|--------------------------------------|----------------------------------------------------------|--------------------------------------------------------------|
| 1 | Dr. Tangor Tapak | Independent Director | 2 | 2 |
| 2 | Shri Gagann Jain | Independent Director | 2 | 2 |
| 3 | Shri Biswajit Roy | Director (HR&BD) | 2 | 2 |
| 4 | Shri Harish Madhav | Director (Finance) | 2 | 2 |
| 5 | Prof (Dr.) Asha Kaul | Independent Director upto 07.09.2020 | 1 | 1 |
| 6 | Dr. Priyank Sharma | Independent Director upto 07.09.2020 | 1 | 1 |

3. Provide the web-link where Composition of CSR committee, CSR Policy and CSR projects approved by the board are disclosed on the website of the company

CSR Committee: https://www.oil-india.com/pdf/CSR_SD__Committee_05072021.pdf

CSR Policy and CSR Projects: https://www.oil-india.com/Document/Financial/OIL_CSR_and_Sustainability_Policy_Revised_Mar_2020_new.pdf

4. Provide the details of Impact assessment of CSR projects carried out in pursuance of sub-rule (3) of rule 8 of the Companies (Corporate Social Responsibility Policy) Rules, 2014, if applicable (attach the report).

Nil

5. Details of the amount available for set off in pursuance of sub-rule (3) of rule 7 of the Companies (Corporate Social Responsibility Policy) Rules, 2014 and amount required for set off for the financial year, if any

| S. No. | Financial Year | Amount available for set-off from preceding financial years (in Rs.) | Amount required to be setoff for the financial year, if any (in Rs.) |
|--------|----------------|----------------------------------------------------------------------|----------------------------------------------------------------------|
| 1 | 2019-20 | 69.74 Crore | Nil |
| 2 | 2018-19 | 77.23 Crore | Nil |
| 3 | 2017-18 | 38.82 Crore | Nil |
| | TOTAL | 185.79 Crore | |

6. Average net profit of the company as per section 135(5). : Rs. 2456.09 Crore

7.

| | | |
|---|-----------------------------------------------------------------------------------------------------|-----------------|
| a | Two percent of average net profit of the company as per section 135 (5) | Rs. 49.12 Crore |
| b | Surplus arising out of the CSR projects or programmes or activities of the previous financial years | Nil |
| c | Amount required to be set off for the financial year, if any | Nil |
| d | Total CSR obligation for the financial year (7a+7b-7c) | Rs. 49.12 Crore |

8.

a. CSR amount spent or unspent for the financial year:

| Total Amount Spent for the Financial Year. (in Rs.) | Total Amount transferred to Unspent CSR Account as per section 135(6). | | Amount transferred to any fund specified under Schedule VII as per second proviso to section 135 (5). | | |
|-----------------------------------------------------|------------------------------------------------------------------------|-------------------|-------------------------------------------------------------------------------------------------------|--------|-------------------|
| | Amount. | Date of transfer. | Name of the Fund | Amount | Date of transfer. |
| 105.25 Crore | Nil | Not Applicable | Not Applicable | Nil | Not Applicable |



SDI, Guwahati has been training the youth in nearly 16 trades with brilliant placement record

b. Details of CSR amount spent against **ongoing projects** for the financial year:

| 1 | 2 | 3 | 4 | 5 | | 6 | 7 | 8 | 9 | 10 | 11 | |
|-----------------------------------------------------|-----------------------------------------------|-------------------------------------------------------------|---------------------|----------------------------|--------------------------------------------------------|-----------------------------|-------------------------------------------------|-----------------------------------------------------|-------------------------------------------------------------------------------------------------|------------------------------------------|-------------------------------------------------------|---------------|
| S. No | Name of the Project | Item from the list of activities in schedule VII to the Act | Local area (Yes/No) | Location of the project. | | Project duration (in Years) | Amount allocated for the project (in Rs. Crore) | Amount spent in the current financial year (in Rs.) | Amount transferred to Unspent CSR account for the project as per section 135 (6) (in Rs. Crore) | Mode of Implementation - Direct (Yes/No) | Mode of implementation - Through implementing agency. | |
| | | | | State | District | | | | | | Name | CSR Reg No. |
| SWACHH BHARAT ABHIYAN (DRINKING WATER & SANITATION) | | | | | | | | | | | | |
| 1 | Construction & Maintenance of Toilets | (i) | Yes | Assam | Dibrugarh Tinsukia Majuli Dhubri Goalpara | 3 | 2.34 | 2.34 | Nil | No | District Authorities | Not Available |
| 2 | Water supply & Clean Drinking Water | (i) | Yes | Assam | Dibrugarh Tinsukia Goalpara Dhubri | 3 | 1.82 | 1.82 | Nil | No | District Authorities | Not Available |
| 3 | Solid Waste & Water Bodies Management | (i) | Yes | Assam Mizoram | Tinsukia Kamrup Aizawl | 3 | 0.49 | 0.49 | Nil | No | District Authorities | Not Available |
| EDUCATION | | | | | | | | | | | | |
| 4 | Assistance to Schools/ Colleges | (ii) | Yes | Assam Arunachal Pradesh | Dibrugarh Tinsukia Charaideo Kamrup Namsai | 3 | 3.38 | 3.38 | Nil | No | District Authorities | Not Available |
| PROMOTION OF ART, CULTURE AND HERITAGE | | | | | | | | | | | | |
| 5 | Renovation of John Berry White Medical School | (v) | Yes | Assam | Dibrugarh | 3 | 0.24 | 0.24 | Nil | No | District Authorities | Not Available |

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
|-----------------------------------|------------------------------------------------------------------------|-------------------------------------------------------------|---------------------|-------------------------------------|----------------------------------------------------------|-------------------------------------------------|-----------------------------------------------------------|-------------------------------------------------------------------------------------------|------------------------------------------|-------------------------------------------------------|
| S. No | Name of the Project | Item from the list of activities in schedule VII to the Act | Local area (Yes/No) | Location of the project. | Project duration (in Years) | Amount allocated for the project (in Rs. Crore) | Amount spent in the current financial year (in Rs. Crore) | Amount transferred to Unspent CSR account for the project as per section 135 (6) (in Rs.) | Mode of Implementation - Direct (Yes/No) | Mode of implementation - Through implementing agency. |
| | | | | State District | | | | | | Name CSR Reg No. |
| PROMOTION OF SPORTS | | | | | | | | | | |
| 6 | Development of Sports Infrastructure | (x) | Yes | Assam | Dibrugarh Tinsukia Goalpara Dhubri | 3 | 0.48 | Nil | No | District Authorities Not Available |
| INFRASTRUCTURE DEVELOPMENT | | | | | | | | | | |
| 7 | Construction of Roads & Bridges | (x) | Yes | Assam | Dibrugarh Tinsukia Charaideo | 3 | 7.36 | Nil | No | District Authorities Not Available |
| 8 | Community infrastructure, health infrastructure and piped water supply | (i), (ii), (x) | Yes | Assam | Dibrugarh Tinsukia Charaideo Kamrup Goalpara | 3 | 6.29 | Nil | No | District Authorities Not Available |
| | | | | Arunachal Pradesh Andhra Pradesh | Changlang East Godavari | | | | | |
| TOTAL | | | | | | 22.40 | | | | |

c. Details of CSR amount spent against **other than ongoing projects** for the financial year:

| 1 | 2 | 3 | 4 | 5 | | 6 | 7 | 8 | |
|-----------------------------------------------------|-----------------------------------------------------------------------------|-------------------------------------------------------------|----------------------|--------------------------|-------------------------------------------|----------------------------------------------|------------------------------------------|-------------------------------------------------------|----------------|
| S. No | Name of the Project | Item from the list of activities in schedule VII to the Act | Local area (Yes/ No) | Location of the project. | | Amount spent for the Project (in Rs. Crore). | Mode of Implementation - Direct (Yes/No) | Mode of implementation - Through implementing agency. | |
| | | | | State | District | | | Name | CSR Reg No. |
| HEALTHCARE | | | | | | | | | |
| 1 | Sparsha | (i) | Yes | Assam | Dibrugarh Tinsukia Charaideo | 3.26 | Yes | Piramal Swasthya | Not Available |
| | | | | Arunachal Pradesh | Changlang | | | | |
| 2 | Aarogya | (i) | Yes | Assam | Dibrugarh Tinsukia | 1.79 | Yes | SchoolNet India Ltd. | Not Available |
| 3 | Other Health Initiatives (OIL Operational areas and Aspirational Districts) | (i) | Yes | Assam | Dibrugarh Tinsukia Kamrup Dhubri | 1.05 | No | District Authorities/ Hospital Authorities | Not Available |
| | | | | Mizoram | Aizawl | | | | |
| | | | | Nagaland | Kiphire | | | | |
| | | | | Arunachal Pradesh | Namsai | | | | |
| SWACHH BHARAT ABHIYAN (DRINKING WATER & SANITATION) | | | | | | | | | |
| 4 | Swachh Bharat Pakhwada | Yes | Yes | Assam | Dibrugarh Tinsukia Guwahati | 0.56 | Yes | OIL | Not Applicable |
| | | | | Rajasthan | Jodhpur Jaisalmer | | | | |
| | | | | Uttar Pradesh | Gautam Buddh Nagar | | | | |
| | | | | Andhra Pradesh | East Godavari | | | | |
| PROMOTION OF EDUCATION | | | | | | | | | |
| 5 | OIL Super 30 | (ii) | Yes | Assam | Guwahati Jorhat Dibrugarh Nagaon | 3.90 | No | CSRL | CSR00 001414 |
| | | | | Arunachal Pradesh | Itanagar | | | | |
| | | | | Rajasthan | Jodhpur | | | | |

| 1 | 2 | 3 | 4 | 5 | | 6 | 7 | 8 | |
|--------------------------------------------|------------------------------------------|-------------------------------------------------------------|---------------------|-----------------------------------------|------------------------------------------------------------|----------------------------------------------|------------------------------------------|---------------------------------------------------------------------------------------------------------------------|----------------|
| S. No | Name of the Project | Item from the list of activities in schedule VII to the Act | Local area (Yes/No) | Location of the project. | | Amount spent for the Project (in Rs. Crore). | Mode of Implementation - Direct (Yes/No) | Mode of implementation - Through implementing agency. | |
| | | | | State | District | | | Name | CSR Reg No. |
| 6 | OIL Dikhya (Computer & School Education) | (ii) | Yes | Assam | Tinsukia Dibrugarh Chraideo | 2.36 | No | SchoolNet India Ltd. | Not Available |
| 7 | OIL Dikhya (Adult Education) | (ii) | Yes | Assam | Tinsukia Dibrugarh Charaideo | 4.29 | No | State Institute of Panchayat & Rural Development, Govt. of Assam | Not Available |
| 8 | OIL Award & Merit Scholarship | (ii) | Yes | Assam Arunachal Pradesh Rajasthan | Tinsukia Dibrugarh Chraideo Changlang Namsai Jodhpur | 1.75 | Yes | OIL | Not Applicable |
| 9 | OIL Sakshyam | (ii) | Yes | Assam | Dibrugarh | 0.01 | No | Mrinaljyoti Rehabilitation Centre | Not Available |
| PROMOTION OF SUSTAINABLE LIVELIHOOD | | | | | | | | | |
| 10 | OIRDS Agriculture Project | (ii) | Yes | Assam | Dibrugarh Tinsukia | 1.27 | Yes | Oil India Rural Development Society with Assam Agriculture University and Department of Agriculture, Govt. of Assam | Not Available |
| 11 | Rupantar | (ii) | Yes | Assam | Dibrugarh Tinsukia | 6.73 | Yes | State Institute of Panchayat & Rural Development, Govt. of Assam | Not Available |
| 12 | OIL Jeevika | (ii) | Yes | Assam Arunachal Pradesh | Tinsukia Changlang | 1.55 | Yes | Indian Institute of Entrepreneurship, Guwahati | Not Available |

| 1 | 2 | 3 | 4 | 5 | | 6 | 7 | 8 | |
|-----------------------------------------|------------------------------------------------------|-------------------------------------------------------------|----------------------|-------------------------------------------------------------------------|-----------------------------------------------------------------------------|----------------------------------------------|------------------------------------------|----------------------------------------------------------------------------------|----------------|
| S. No | Name of the Project | Item from the list of activities in schedule VII to the Act | Local area (Yes/ No) | Location of the project. | | Amount spent for the Project (in Rs. Crore). | Mode of Implementation - Direct (Yes/No) | Mode of implementation - Through implementing agency. | |
| | | | | State | District | | | Name | CSR Reg No. |
| SKILL & CAPACITY BUILDING | | | | | | | | | |
| 13 | OIL Swabalamban | (ii) | Yes | Assam | Guwahati | 3.42 | Yes | a) Learnet Skills b) Pragati Edutech c) Gram Tarang d) Tusti Foundation | Not Available |
| 14 | Skill Development Institute, Guwahati and other SDIs | (ii) | Yes | Assam Odisha Gujarat Kerala Andhra Pradesh Uttar Pradesh | Guwahati Bhubaneswar Ahmedabad Kochi Visakhapatnam Raibareli | 22.50 | Yes | Skill Development Institute(s) | Not Available |
| 15 | ITI Lahoal Skill Centre Development | (ii) | Yes | Assam | Dibrugarh | 0.18 | No | DECT, Govt. of Assam | Not Available |
| WOMEN EMPOWERMENT | | | | | | | | | |
| 16 | OIL Nursing School | (iii) | Yes | Assam | Dibrugarh | 1.32 | Yes | OIL | Not Applicable |
| 17 | Handicraft Training & Production Centre | (iii) | Yes | Assam | Tinsukia Dibrugarh | 0.14 | Yes | Oil India Rural Development Society | Not Available |
| ENVIRONMENT & BIODIVERSITY CONSERVATION | | | | | | | | | |
| 18 | Clean Energy & Biodiversity Conservation | (iv) | Yes | Assam | Dibrugarh Tinsukia Kamrup | 0.22 | Yes | District Authorities | Not Available |
| PROMOTION OF ART, CULTURE AND HERITAGE | | | | | | | | | |
| 19 | Promotion of Art, Culture & Heritage | (v) | Yes | Assam Arunachal Pradesh | Dibrugarh Tinsukia Charaideo Namsai | 0.23 | Yes | District Authorities/ OIL | Not Available |

| 1 | 2 | 3 | 4 | 5 | | 6 | 7 | 8 | |
|-------------------------------------------------------------------|-----------------------------------|-------------------------------------------------------------|----------------------|--------------------------|--------------------|----------------------------------------------|------------------------------------------|-------------------------------------------------------|----------------|
| S. No | Name of the Project | Item from the list of activities in schedule VII to the Act | Local area (Yes/ No) | Location of the project. | | Amount spent for the Project (in Rs. Crore). | Mode of Implementation - Direct (Yes/No) | Mode of implementation - Through implementing agency. | |
| | | | | State | District | | | Name | CSR Reg No. |
| PROMOTION OF SPORTS | | | | | | | | | |
| 20 | Development of Sports | (vii) | Yes | Assam | Dibrugarh Tinsukia | 1.32 | Yes | District Authorities/ Govt. School Admin/ OIL | Not Available |
| RELIEF & REHABILITATION AND CONTRIBUTION TOWARDS GOVERNMENT FUNDS | | | | | | | | | |
| 21 | Contribution towards PMCARES Fund | (viii) | Yes | Pan India | Pan India | 25.00 | Yes | OIL | Not Applicable |
| | TOTAL | | | | | 82.85 | | | |

- d. Amount spent in Administrative Overheads: **Nil**
- e. Amount spent on Impact Assessment, if applicable: **Nil**
- f. Total amount spent for the Financial Year (8b+8c+8d+8e): **Rs. 105.25 Crore**
- g. Excess amount for set off, if any

| S No. | Particular | Amount |
|-------|-------------------------------------------------------------------------------------------------------------|-------------------------|
| 1 | Two percent of average net profit of the company as per section 135(5) | Rs. 49.12 Crore |
| 2 | Total amount spent for the Financial Year | Rs. 105.25 Crore |
| 3 | Excess amount spent for the financial year [(ii)-(i)] | Rs. 56.13 Crore |
| 4 | Surplus arising out of the CSR projects or programmes or activities of the previous financial years, if any | Nil |
| 5 | Amount available for set off in succeeding financial years [(iii)-(iv)] | Rs. 56.13 Crore |

9.

a. Details of Unspent CSR amount for the preceding three financial years: **Nil**

| S No. | Preceding Financial Year. | Amount transferred to Unspent CSR Account under section 135 (6) (in Rs.) | Amount spent in the reporting Financial Year (in Rs.) | Amount transferred to any fund specified under Schedule VII as per section 135(6), if any. | | | Amount remaining to be spent in succeeding financial years. (in Rs.) |
|-------|---------------------------|--------------------------------------------------------------------------|-------------------------------------------------------|--------------------------------------------------------------------------------------------|-----------------|-------------------|----------------------------------------------------------------------|
| | | | | Name of the Fund | Amount (in Rs.) | Date of transfer. | |
| 1 | 2019-20 | Nil | 125.41 Crore | Nil | | | Nil |
| 2 | 2018-19 | Nil | 133.39 Crore | Nil | | | Nil |
| 3 | 2017-18 | Nil | 100.58 Crore | Nil | | | Nil |
| | TOTAL | Nil | | Nil | | | Nil |

b. Details of CSR amount spent in the financial year for ongoing projects of the preceding financial year(s): Nil

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
|-------|-------------|----------------------|---------------------------------------------------|-------------------|-------------------------------------------------|----------------------------------------------------------------------|--------------------------------------------------------------------------|---------------------------------------------|
| S.No. | Project ID. | Name of the Project. | Financial Year in which the project was commenced | Project duration. | Total amount allocated for the project (in Rs.) | Amount spent on the project in the reporting Financial Year (in Rs.) | Cumulative amount spent at the end of reporting Financial Year. (in Rs.) | Status of the project - Completed /Ongoing. |
| Nil | | | | | | | | |

10. In case of creation or acquisition of capital asset, furnish the details relating to the asset so created or acquired through CSR spent in the financial year: **No capital asset is created or acquired in FY 2020-21**

(asset-wise details)

- Date of creation or acquisition of the capital asset(s).
 - Amount of CSR spent for creation or acquisition of capital assets.
 - Details of the entity or public authority or beneficiary under whose name such capital asset is registered, their address etc.
 - Provide details of the capital asset(s) created or acquired (including complete address and location of the capital asset).
11. Specify the reason(s), if the company has failed to spend two per cent of the average net profit as per section 135(5). : **Not Applicable**

Sd/-
(S.C. Mishra)
 Chairman & Managing Director

Sd/-
(Dr. Tangor Tapak)
 Chairman, CSR & SD Committee



CMD and Director (F) handing over a cheque to Hon'ble Chief Minister of Assam as contribution towards Chief Minister Relief Fund of Assam

BUSINESS RESPONSIBILITY REPORT

SECTION A: GENERAL INFORMATION ABOUT THE COMPANY

1. Corporate Identity Number (CIN) of the Company : L11101AS1959GOI001148
2. Name of the Company : Oil India Limited.
3. Registered address : Duliajan, Assam
4. Website : www.oil-india.com
5. E-mail id : oilindia@oilindia.in
6. Financial Year reported: 2020-21
7. Sector(s) that the Company is engaged in (industrial activity code-wise)
 - i. Extraction of Crude Oil 061
 - ii. Extraction of Natural Gas 062
 - iii. Transportation of Crude Oil 493
 - iv. LPG- Liquefied Petroleum Gas 192
 - v. Power Generation using renewable sources 351
8. List three key products/services that the Company manufactures/provides (as in balance sheet)
 - a. Crude Oil
 - b. Natural Gas
 - c. LPG- Liquefied Petroleum Gas
9. Total number of locations where business activity is undertaken by the Company
 - i) Number of International Locations (Provide details of major 5)
 - ii) Number of National Locations
Refer Point No. 12 of the Report on Corporate Governance
10. Markets served by the Company {Local/State/National/International}

National

SECTION B: FINANCIAL DETAILS OF THE COMPANY

1. Paid up Capital (INR): 1084.41 crore
2. Total Turnover (INR) : 8618.38 crore
3. Total Profit after Taxes (INR): 1741.59 crore

4. Total Spending on Corporate Social Responsibility (CSR) as percentage of net profit (%) : 4.28 %

5. List of activities in which expenditure in 4 above has been incurred:-

The List of activities in which expenditure at 4 above has been incurred is mentioned at point 5 of the Annual Report on CSR activities forming part of Management Discussion & Analysis Report.

SECTION C: OTHER DETAILS

1. Does the Company have any Subsidiary Company/ Companies?

Yes, the Company has six Subsidiary Companies.

2. Do the Subsidiary Company/Companies participate in the BR Initiatives of the parent company? If yes, then indicate the number of such subsidiary company(s)

The Five Overseas Subsidiaries of the Company are SPVs / Investment arms for acquisition of overseas E&P Assets, therefore, for them BR initiatives are undertaken by the Company only. The Indian Subsidiary of the Company – Numaligarh Refinery Limited has its own BR Mechanism in place and it submits the Annual Environment Statement on Compliance to the Statutory Authorities. The details of the subsidiaries are provided in the Directors' Report. (Point No. 18)

3. Do any other entity/entities (e.g. suppliers, distributors etc.) that the Company does business with, participate in the BR initiatives of the Company? If yes, then indicate the percentage of such entity/entities? [Less than 30%, 30-60%, More than 60%]

The Company supplies crude oil to refineries viz. NRL, IOCL etc., which have their own BR mechanism in place. Moreover, our contracts with external agencies also address the BR issues.

The Company has signed an MOU with Transparency International India (TII) for adopting Integrity Pact (IP) program in the Company. IP is a tool developed by TII to ensure that all activities and transactions between the Company and its suppliers/ contractors are handled in a fair, transparent and corruption free manner.

SECTION D: BR INFORMATION

1. Details of Director(s) responsible for BR

a) Details of the Director(s) responsible for implementation of the BR policy/policies

| Particulars | Details |
|-------------|------------------------------|
| DIN Number | 08490095 |
| Name | Shri S.C. Mishra |
| Designation | Chairman & Managing Director |

b) Details of the BR head

| S. N. | Particulars | Details |
|-------|----------------------------|--------------------------|
| 1. | DIN Number (if applicable) | NA |
| 2. | Name | Shri Prasanta Borkakoty |
| 3. | Designation | Resident Chief Executive |
| 4. | Telephone number | 0374-2800525 |
| 5. | E-mail id | rce@oilindia.in |

2. Principle-wise (as per NVGs) BR Policy / policies

a) Details of Compliances (Reply in Y/N)

| S. No. | Questions | P | P | P | P | P | P | P | P | P |
|--------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|---|---|---|---|----|---|---|
| | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 1. | Do you have a policy / policies for.... | Y | Y | Y | Y | Y | Y | N | Y | Y |
| 2. | Has the policy being formulated in consultation with the relevant stakeholders? | Y | Y | Y | Y | Y | Y | NA | Y | Y |
| 3. | Does the policy conform to any national / international standards? If yes, specify? (50 words)* | Y | Y | Y | Y | Y | Y | NA | Y | Y |
| 4. | Has the policy being approved by the Board? Is yes, has it been signed by MD/owner/CEO/ appropriate Board Director? | Y | Y | Y | Y | Y | Y | NA | Y | Y |
| 5. | Does the Company have a specified committee of the Board/ Director/Official to oversee the implementation of the policy? | Y | Y | Y | Y | Y | Y | NA | Y | Y |
| 6. | Indicate the link for the policy to be viewed online? | Y | Y | Y | Y | Y | Y | NA | Y | Y |
| 7. | Has the policy been formally communicated to all relevant internal and external stakeholders? | The policies have been communicated to key internal stakeholders. The communication is an on-going process to cover all internal and external stakeholders. Moreover every citizen of India has free access to these policies under RTI Act, 2005. Also, the policies are available on the Company's website (www.oil-india.com). | | | | | | | | |
| 8. | Does the Company have in-house structure to implement the policy/policies. | Yes. Various Committees (Board Level and Below Board Level) are responsible for overseeing the implementation of the Policies. | | | | | | | | |
| 9. | Does the Company have a grievance redressal mechanism related to the policy/ policies to address stakeholders' grievances related to the policy/policies? | Yes. The grievance redressal mechanism related to the policy/ policies is monitored by Board Committees such as SRC, Audit & Ethics, HSE, CSR & SD Committee. Any stakeholder of the Company can file online complaint on Company's website through public grievance portal. There is a Vigilance Mechanism in place to handle complaints requiring Vigilance Department intervention. Besides this, shareholders can lodge their grievances to the Compliance Officer / RTA related to their shares in the Company. | | | | | | | | |
| 10. | Has the Company carried out independent audit /evaluation of the working of this policy by an internal or external agency? | At regular intervals, audits are conducted by the Internal Audit Team combined with audit conducted by Statutory Auditors / Authorities. | | | | | | | | |

*The Company voluntarily follows principles and policies for transparency which are of International Standards apart from adhering to statutes and policies of the Government of India.

Note: Principles 1 to 9 are detailed at the end of this report. If answer to S.No.1 against any principle is 'No', please explain why (tick upto 2 options)

| S. No. | Questions | P | P | P | P | P | P | P | P | P |
|--------|-----------------------------------------------------------------------------------------------------------------------------------|---|---|---|---|---|---|---|---|---|
| | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 1. | The Company has not understood the principles | | | | | | | | | |
| 2. | The Company is not at a stage where it finds itself in a position to formulate and implement the policies on specified principles | | | | | | | | | |
| 3. | The Company does not have financial or manpower resources available for the task | | | | | | | | | |
| 4. | It is planned to be done within 6 months. | | | | | | | | | |
| 5. | It is planned to be done within next 1 year. | | | | | | | | | |
| 6. | Any other reason(please specify): The Company is a Govt. of India Enterprise; the said policy is not relevant to Company. | | | | | | | ✓ | | |

3. Governance related to BR

- a) Indicate the frequency with which the Board of Directors, Committee of the Board or CEO to assess the BR performance of the Company. Within 3 months, 3-6 months, Annually, More than 1 year.

The Board of the Company meets 10-12 times in a year wherein issues related to the CSR, Health, Safety and Environment, are discussed besides the business and financial performance. The BR initiatives are also discussed in detail in the Committees of the Board constituted for the purpose. (Details of Board Meetings/Committee Meetings held during the year are provided in Report on Corporate Governance)

- b) Does the Company publish a BR or a Sustainability Report? What is the hyperlink for viewing this report? How frequently it is published?

The Company publishes its Sustainability Report periodically and the same is available on the Company's website(<https://www.oil-india.com/2Sustainability-at-oil>).

SECTION E: PRINCIPLE-WISE PERFORMANCE

Principle 1: Businesses should conduct and govern themselves with Ethics, Transparency and Accountability

1. Does the policy relating to ethics, bribery and corruption cover only the company? Yes / No. Does it extend to the Group / Joint Ventures / Suppliers /Contractors / NGOs / Others?

Yes, the Company's policies regarding ethics, bribery and corruption extend to group, joint ventures, suppliers, contractors and other associated entities. The Company's customers have separate policies of their own covering the said aspects; moreover Contracts & Agreement also cover the same.

2. How many stakeholder complaints have been received in the past financial year and what percentage was satisfactorily resolved by the management? If so, provide details thereof, in about 50 or words or so.

The Company identifies employees, investors and public at large as its stakeholder's. For each of the categories Company has structured mechanism to raise their concerns.

The Investors can make complaints through in writing by electronic as well as physical means to the Company or to the Registrar and Transfer Agent. The contact details mentioned on the website of the Company at the following link : <https://www.oil-india.com/Investor-contact>

The Company has a dedicated Investors' Relations Cell to cater to complaints / requests of Investors.

Total 74 investors' complaints received during the year. All complaints received during the year 2020-21 have been duly attended to by the Company / RTA and there was no outstanding complaint as on 31.03.2021.

With respect to employees there is a Grievance Management System which provides an easily accessible medium for redressal of their grievances and to adopt measures as would ensure expeditious settlement of grievances of the aggrieved executives leading to increased satisfaction on the job which result in improved productivity and efficiency of the Company.

The Company has created a dedicated portal "Complaint Handling" on its website to address complaints and grievances from general public and other stake holders such as contractors, vendors, suppliers, etc.

All complaints received during the year 2020-21 have been duly attended by the Company.

The Status of pollution complaints received in the financial year 2020-21 is as under:

| Sl. No. | Description of Pollution Complaints | 2019-20 | 2020-21 |
|---------|-----------------------------------------------------|---------|---------|
| 1. | Pollution grievances pending since previous year | 16 | 14 |
| 2. | New Pollution grievances received during the year | 118 | 134 |
| 3. | Total Pollution grievances | 134 | 148 |
| 4. | Total Pollution grievances resolved | 120 | 135 |
| 5. | Pollution grievances pending at the end of the year | 14 | 13 |

In the current year, we have resolved 135 numbers of pollution complaints.

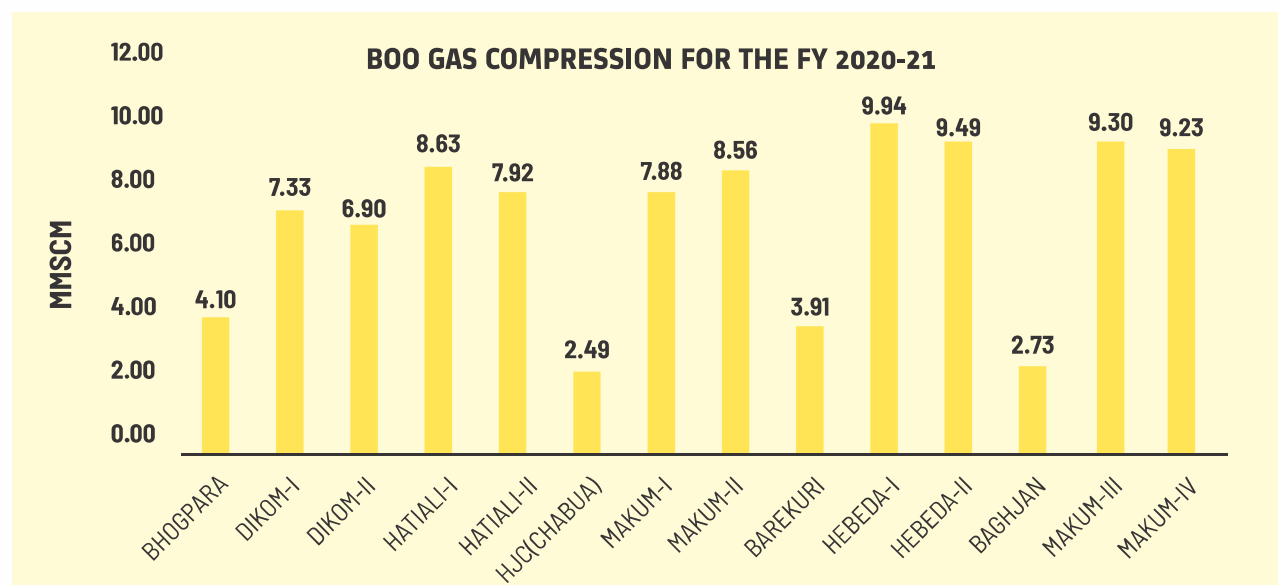
Principle 2: Businesses should provide goods and services that are safe and contribute to sustainability throughout their life cycle

1. List up to 3 of your products or services whose design has incorporated social or environmental concerns, risks and/or opportunities.

All crude oil, natural gas and LPG processing installations/ terminals are designed taking cognizance of environmental concerns, risk and/or opportunities involved. All drilling installations are equipped with Effluent Treatment Plants (ETP) to reuse/re-cycled the effluent water generated during drilling operations so that no effluents can be flown out to cause any surface pollution to the surroundings.

The Company continues to invest in reducing air emission levels through adoption of cleaner technologies and investment in state-of-the-art pollution control equipment like facilities of low pressure booster compressor/jet compressors to reduce flaring of very low pressure natural gas which has resulted in energy saving and GHG emission reduction for the Company. The Company's own gas compression facilities as well as hired gas compression services on Built, Own and Operate (BOO) basis in 8 installations.

A total amount of 98.393 MMSCM of Natural gas was monetized through BOO Compression services during the last FY-2020-21.



Additionally, the following monitoring of Environmental Parameters are carried out:

a) Ambient air quality/Noise/Illumination monitoring

During the year 2020-21 Ambient Air Quality and other environmental related monitoring services were provided to almost all the OIL's locations/installations and round the clock at the blowout site of gas well BGN005.

The concentrations of the priority pollutants on the monitored areas are well within NAAQ standards/CPCB's prescribed limits.

b) Water

Testing of wide variety of water samples from the Company's operational areas are carried out such as Drinking Water, Pollution water, Formation water, RO water

for dialysis unit etc. which are analysed and reported as per specifications fixed by State Pollution Control Board, Central Pollution Control Board, BIS and other statutory bodies. The in house laboratory also undertakes the additional responsibility of collecting quarterly water samples from designated locations to monitor the quality of various ground water pollution level. During the year under review, a total of 3419 Nos. of various water samples were tested including 32 No. of samples from the vicinity of Baghjan well no.#5 in the Analytical and Environment laboratory which is an increase of 3.5 % in comparison to previous year and were found to be within prescribed standard.

c) Analysis of Drill Cuttings and Waste Management

Analysis of drill cuttings, drilling mud and drilling wastes are carried out on regular basis at CSIR-NEIST, Jorhat as per the components under Schedule 2 of Hazardous Waste Management Rules-2016 through a contract (03-years). Total 87 nos of samples (Drill cuttings: 29 nos, Pit Water: 34 nos, Drilling Fluid: 24 nos) were collected from different areas and sent to CSIR-NEIST, Jorhat for testing of Oil content, Heavy metal content

2. For each such product, provide the following details in respect of resource use (Energy, Water, Raw Material etc) per unit of product(Optional):

The measurement of per unit of usage of energy, water and raw material is not carried out by the company. However, all efforts are made to minimize the use of vital resources used in extraction and transportation of crude oil and natural gas. The brief on the efforts made towards energy conservation are detailed in the annexure to the Directors' Report and efforts for conservation of water are summarized below in question 3.

3. Does the Company have procedures in place for sustainable sourcing(including transportation)?

(i) If yes, what percentage of your inputs was sourced sustainable? Also, provide details thereof, in about 50 words or so.

For strategically managing increasing volumes of produced formation water (FW) and to reduce the volumes of fresh water from shallow aquifer, the Company embarked upon ambitious & a geographically large project of Produced Water Re-injection into its reservoir. The project details are as under:

(a) ETP- Tengakhat project job: An Effluent Treatment Plant at Tengakhat of 5000 KLPD capacity is being constructed which will take the produced water from surrounding

installations viz. Tengakhat-OCS, Kathaloni-OCS, Bhogpara-OCS, Dikom-OCS, Chabua-EPS and Hatiali- EPS. The treated formation water coming out at the outlet of the ETP will be the source of formation water to be re- injected into reservoirs.

(b) STF, at Madhuban comprising an ETP of 7200 KLPD capacity was mechanically completed on 31.12.2020 and the plant was inaugurated by Honourable Prime Minister of India on 22.02.2021. The ETP will help in treatment of produced water for safe disposal/re-injection to injection wells for production enhancement.

(c) Construction of new Water Injection Stations (WIS) at Dikom and WIS GCS#6. As mentioned above, OIL has presently undertaken construction of two Effluent Treatment Plants(ETP) one at Tengakhat & the other at STF, Madhuban of capacity 5000 KLPD & 7000 KLPD respectively. The treated Produced Water from the above mentioned two installations will be re-injected into the reservoirs of Central Asset and Western Asset, which will also help in avoiding usages of ground water for injection purpose.

4. Has the Company taken any steps to procure goods and services from local small producers, including communities surrounding their place of work?

a) If yes, what steps have been taken to improve their capacity & capability of local & small vendors?

Yes, the Company has taken adequate steps to procure goods and services from local and small producers, including communities surrounding the place of work. Significant steps have been taken to improve the capacity and capability of local and small vendors with the following initiatives:

- Concession to bonafide local small scale entrepreneurs to participate in the Company's tenders,
- holding entrepreneurship development program from time-to-time,
- sourcing of all skilled and unskilled laborer from local communities,
- Outsourcing of services like transport/ transportation and small value service and maintenance contracts to local communities.

During the year 2020-21, the Company procured 22.32% of the total goods & Services from Medium and Small Enterprises.

5. Does the Company have mechanism to recycle products and waste? If yes, what is the percentage of recycling of

products and waste (separately as <5%, 5 - 10%, >10%). Also, provide details thereof, in about 50 words or so.

Yes, Oily Sludge generated at various installations are collected, transferred and processed at the Sludge Processing Plant near Dikom Well#15 which is managed by M/s Balmer Lawrie & Co. Ltd.. About 20% of Crude Oil is recovered from the process and the same is pumped to Dikom OCS as Recovered Crude Oil. The details & achievements of Oily Sludge Processing Plant are as follows:

Sludge Processed from 01.04.2020 to 31.03.2021 3894 KL

Total Crude Oil Recovered 472 KL

Avg. Percentage of Crude Oil Recovery 12 %

Disposal of used drilling fluid after completion of drilling operation in each location is a major environmental concern for the Oil Industry. Hence, mud volume at drilling sites were maintained just sufficient to carry out the operations with safety margin thus reducing the discharge volume and use of source water. Most of the leftover mud volume of drilling wells has been re-used in different drilling wells using bowser transportation service thus minimizing the cost of chemical. A volume of 22785 bbls of drilling fluid was reused during the FY 2020-21.

The treated Produced Water are re-injected into the reservoirs through Water Injection Stations for Enhanced Oil Recovery, which helps in avoiding usages of ground water for injection purpose.

Drill cuttings are stored in landfills, Recycling of drilling effluent pit water in drilling operations to contain all effluents within the well site premises and reuse of water.

In order to prevent migration of drilling effluent to outside surrounding, the Company puts up HDPE (High Density Poly Ethylene - Used as effluent pit lining) for Hazardous oil/waste/effluent disposal.

Additionally, in line with the requirements of E-Waste (Management and Handling) Rules 2016, the Company collects, disposes and recycles E-Waste by a registered E-waste recycler.

Principle 3: Businesses should promote the wellbeing of all employee

1. Please indicate the Total number of employees.

Total number of Employees- 6190

2. Please indicate the Total number of employees hired on temporary/contractual/casual basis - 116

3. Please indicate the number of permanent women employees - 403

4. Please indicate the number of permanent employees with disabilities - 115

5. Do you have an employee association that is recognized by management?

Yes.

6. What percentage of your permanent employees is members of this recognized employee association?

82.40% of executives and 79% of unionized employees are members of the recognized Association & Unions respectively.

7. Please indicate the number of complaints relating to child labour, forced labour, involuntary labour, sexual harassment in the last financial year and pending, as on the end of the financial year.

| S. No. | Category | No of complaints filed during the financial year | No of complaints pending as on end of the financial year |
|--------|------------------------------------------------|--------------------------------------------------|----------------------------------------------------------|
| 1. | Child labour /forced labour/involuntary labour | Nil | NA |
| 2. | Sexual harassment | 1 | 1 |
| 3. | Discriminatory employment | Nil | NA |

8. What percentage of your under mentioned employees were given safety & skill up-gradation training in the last year?

| SAFETY UPGRADATION TRAINING | | |
|-----------------------------|--------------------------------------------|------------|
| S.No. | CATEGORY | PERCENTAGE |
| 1) | Permanent Employees | 21.18 |
| 2) | Permanent Women Employees | 8.68 |
| 3) | Contractual / Temporary / Casual Employees | 43.86 |
| 4) | Employees with Disability | 4.35 |
| SKILL UPGRADATION TRAINING | | |
| 1) | Permanent Employees | 51.99 |
| 2) | Permanent Women Employees | 99.25 |
| 3) | Contractual/Temporary/ Casual Employees | 0.83 |
| 4) | Employees with Disability | 72.17 |

Principle 4: Businesses should respect the interests of, and be responsive towards all stakeholders, especially those who are disadvantaged, vulnerable and marginalized.

1. Has the Company mapped its internal and external stakeholders? Yes/No

Yes, the Company has mapped its internal and external stakeholders.

2. Out of the above, has the Company identified the disadvantaged, vulnerable & marginalized stakeholders?

Yes.

3. Are there any special initiatives taken by the Company to engage with the disadvantaged, vulnerable and marginalized stakeholders? If so, provide details thereof, in about 50 words or so.

Yes, the Company follows the Presidential Directives and guidelines issued by Govt of India on reservation in services for SC/ST/OBC/PWD/Ex-servicemen to promote inclusive growth. Besides this, various CSR initiatives are being undertaken for marginalized disadvantaged stakeholders (old aged person, women, poor & needy person) by the Company. The details of these initiatives are mentioned in the Annual Report on CSR Activities.

Principle 5: Businesses should respect and promote human rights

1. Does the policy of the Company on human rights cover only the Company or extend to the Group/Joint Ventures/Suppliers/Contractors/NGOs/Others?

The Company tries to extend its value system to those in the value chain through contracts that sets standards for compliance with these values. The Company is aware of the challenges and constantly tries to extend its circle of influence along the value chain in order to propagate responsible business practices. Apart from the internal stakeholders, the policy extends to its suppliers / contractors / others. Moreover, the Company has been a signatory to the Principles of UN Global Compact since 2006.

2. How many stakeholder complaints have been received in the past financial year and what percent was satisfactorily resolved by the management?

Till date, the Company has not received any complaint on Human Rights.

Principle 6: Business should respect, protect, and make efforts to restore the environment

1. Does the policy related to Principle 6 cover only the Company or extends to the Group/Joint Ventures/Suppliers/Contractors/NGOs/ others.

The Company's vision statement "OIL is fully committed to

Safety, Health & Environment". To achieve the vision, the Company adopted a well-defined HSE policy on 17.11.2003. Thereafter, an Environment Policy was adopted on 25.04.2012, Safety Policy on 21st March 2014 and Occupational Health Policy on 12.02.2016.

These policies give broad guidelines on the corporate approach and individual approach to ensure safer, cleaner and healthier work environment. The policies are the fundamental pillars of the HSE Management system of the Company and have been widely circulated to all concerned to develop awareness and to implement the principles in framing any project/activity that will reduce impact on environment, eliminate workplace hazards, protect lives and promote employee health.

2. Does the Company have strategies/initiatives to address global environmental issues such as climate change, global warming, etc? Y/N. If yes, please give hyperlink for webpage etc.

Yes, the Company being a key player in the upstream oil & gas sector, is committed to minimize its impact on the environment while maximizing its profitability. The Company has thus initiated a process of low carbon transformation.

1. As a first step the Company has calculated its carbon inventory and framed a low carbon strategy.
2. The Company has carried out exercise to calculate its overall carbon footprint of the organization in its operational boundary which was 1.09 million CO₂ in the year 2014- 15 and has been reduced in-line with India's commitment to COP 21. Efforts are on for keeping the level and to reduce in future.
3. The Company has identified GHG emission & abatement opportunities through technology and process improvement levels and strategized the implementation plan.
4. The Company has set up solar power stations, wind mills to produce non-conventional energy thereby reducing GHG emission and climate change.
5. The Company signed an MoU with IOCL to bring collaboration in Capture, Transportation, Storage and Injection of CO₂ for EOR in OIL's Upper Assam Fields on 12.01.2020
6. Joint Industry Project (JIP) on "Improved Oil Recovery by Carbonated Water Injection (CWI)" between OIL and Heriot-Watt University, Edinburg, UK. Objective of the research is to investigate the process of oil recovery by CO₂-enriched (carbonated) water injection in oil reservoir
7. As part of Company's commitment towards National Determined Contributions (NDC), an ambitious project for reducing our Green House Gas (GHG) emission levels has

been undertaken by the Company in association with NEIST, Jorhat. The project had a three pronged approach i.e. to restore abandoned well sites of the Company, Plantation of trees and sequesterate Carbon Dioxide. More than 78,000 trees and shrubs were planted in a scientific manner and reclamation of 08 Nos. of abandoned well sites in Assam.

3. Does the Company identify and assess potential environmental risks? Y/N

Yes, Environmental Impact Assessment (EIA) is carried out for the projects. The baseline scenario of all the environmental factors of the present conditions prevailing in the proposed project area is carried out. The probable impact of the proposed project on the environment is identified during the construction and operational phase. Thus based on the identified environmental risks, an Environment Management Plan is prepared which is followed during planning and implementation of various pollution abatement measures for the proposed project. Risk Analysis studies are carried out for the installations and mitigation measures are developed and implemented.

In addition to the above, a number of studies are being carried out to identify the environmental risks of our operations like

- i) Subsidence study was carried out by the Company in association with National Remote Sensing Center (NRSC)/ISRO, Hyderabad for monitoring of land subsidence due to hydrocarbon extraction in Assam and Arunachal Pradesh. The study does not reveal and delineate any subsidence in the area.
- ii) Time to time to assessment /identification of potential impact on the environment arising out of the Company's operations and recommend remedial/ mitigation measures by domain Experts from Assam Agricultural University (AAU), Jorhat.
- iii) Monitoring of Ambient Air Quality (AAQ) of Baghjan and surrounding areas by M/s TERI (The Energy and Research Institute)
- iv) Seismological study of Baghjan and surrounding areas by CSIR-NEIST (Council of Scientific and Industrial Research- North East Institute of Science and Technology).
- v) Heat impact study of Baghjan and surrounding areas through thermal imaging & sonic measurement by Indian Institute of Technology-Guwahati.
- vi) The Company has signed an MoU with Assam State Bio-diversity Board (ASBB) and International Union for Conservation of Nature and Natural Resource (IUCN) hired the service of Institute of Advance Studies in Science & Technology (IASST), Guwahati for undertaking Bio-Diversity impact assessment study in Dibru-Saikhowa National Park, Assam which is in the vicinity of Oil Blocks in upper Assam.

4. Does the Company have any project related to Clean Development Mechanism? If so, provide details thereof, in about 50 words or so. Also if yes, whether any environmental compliance report is filed?

No

5. Has the Company undertaken any other initiatives on clean technology, energy efficiency or renewal energy, etc. Y/N. If yes, please give hyperlink for web page etc

Yes. The details are mentioned under Annexure I of the Directors' Report and Point 1 under Principle 2 of this Report.

6. Are the Emissions/Waste generated by the Company within the permissible limits given by CPCB/SPCB for the financial year being reported?

Yes, the Emissions/Waste generated by the Company are within the permissible limits given by CPCB/SPCB for the financial year 2020-21.

7. Number of show cause/legal notices received from CPCB/SPCB which are pending (i.e. not resolved to satisfaction) at the end of Financial Year.

No show cause/ legal notices have been pending from CPCB/SPCB at the end of financial year.

Principle 7: Businesses, when engaged in influencing public and regulatory policy, should do so in a responsible manner

1. Is your Company a member of any trade and chamber or association? If Yes, Name only those major ones that your business deals with:

Yes, some of the major ones are: Standing Conference of Public Enterprises, Social Security Association of India, Petroleum Conservation Research Association, Petroleum Federation of India, All India Association of Employees, The Associated Chambers of Commerce and Industry of India, Petroleum Sports Promotion Board, Federation of Indian Chamber of Commerce and Industry, All India Management Association and Confederation of Indian Industry.

2. Have you advocated / lobbied through above associations for the advancement or improvement of public good? Yes / No; if yes specify the broad areas (Governance and Administration, Economic Reforms, Inclusive Development Policies, Energy Security, Water, Food Security, Sustainable Business Principles, others)

The Company does not engage in any lobbying for issues of corporate interest. However, since the Company operates in a highly regulated industry, the Company interacts with the Central and State Governments at various levels under the supervision of management and also expresses views and opinions on different issues related to the Company/ Industry.